



**WEST MIDLANDS BRANCH
ANNUAL GENERAL MEETING**

**To be held at Eversheds, 115 Colmore Row, Birmingham
at 10am on Friday 13 June 2014**

- 1 Apologies for absence
- 2 Minutes of the AGM held on 16 October 2012 – for approval
- 3 Chairman's report: Helen Riley (oral item)
- 4 Hon Secretary/Treasurer's report
- 5 Appointment of branch officers, 2014/15

Chairman
Vice Chairman
Junior Vice-Chairman
Honorary Secretary/Treasurer
Senior Manager Representatives (2)

(Any nominations received in advance of the meeting will be reported orally)

- 6 Any other business

(The meeting will close by 10.30am)

Ian Miller
Honorary Secretary
SOLACE West Midlands Branch
6 June 2014

Item 2



**WEST MIDLANDS BRANCH SOLACE
ANNUAL GENERAL MEETING**

**MINUTES OF THE MEETING OF 16 OCTOBER 2012.
Held at 9.30am, Welcome Centre, Coventry**

Helen Riley, Chairman, welcomed members to the meeting.

Present:

Helen Riley, Chairman	Staffordshire CC
Ian Miller, Hon Secretary	Wyre Forest DC
Jerry Hutchinson	North Warwickshire BC
Richard King	Lichfield DC
Paul Lankester	Stratford DC
Ruth Mullen	Worcester City Council
Martin Reeves	Coventry City Council
Kevin Crompton	Past Service SOLACE Member
Tim Johnson	Walsall MBC
Bill Hunt	Warwick District Council

1.01 Apologies

Apologies for absence were received from the following:

Steve Brown	Cannock Chase DC
Simon Baker	Staffordshire Moorlands and High Peak District Councils
Howard Davis	Local Government Association
Olwen Dutton	Bevan Brittan
Duncan Sharkey	Worcester CC
Chris Elliott	Warwick DC
Michael Frater	Change for the Better Ltd
Tony Goodwin	Tamworth BC
David Heywood	South Staffordshire Council
Bev Messinger	Coventry City Council
Paul Sheehan	Walsall MBC
Ian Thompson	Stafford BC
Simon Warren	Wolverhampton City Council
Martin Yardley	Coventry City Council

1.02 Minutes of the meeting dated 14 June 2011

These were agreed as a correct record. There were no matters arising.

1.03 Chairman's report

The Chairman gave a brief oral report referring to the activities of the branch as set out in the Honorary Secretary's report and thanked him for his work. Thanks were also extended to colleagues for supporting the event that was being held as part of the SOLACE Summit.

1.04 Hon Secretary/Treasurer's report

The report from Ian Miller was noted and the statement of accounts as at 31 March 2012 was approved.

1.05 Appointment of Branch Officers for 2012/2013

The following posts were elected at the time of the meeting:-

- (a) Branch Chairman: Helen Riley (Staffordshire CC)
- (b) Vice Chairman: Richard King (Lichfield DC)
- (c) Junior Vice-Chairman: vacancy
- (d) Honorary Secretary/Treasurer: Ian Miller (Wyre Forest DC)
- (e) Senior Manager Representatives: Jamie Morris (Walsall MBC) and Steve Maxey (North Warwickshire DC)

10.06 Any other business

Martin Reeves initiated a discussion on how SOLACE could best support the branches. Points made included: support for piggy-backing branch meetings onto other events; more SOLACE events being held outside London; better organisation of SOLACE's policy voice on key issues (as had been achieved for the children's agenda); and whether, in the West Midlands, to brigade the regional chief executives' group, District Councils Network and SOLACE meetings more effectively – this could streamline meetings and strengthen the policy voice from the West Midlands.

Ian Miller
Honorary Secretary, SOLACE West Midlands Branch
11 November 2012

Friday 13 June 2014

Honorary Secretary/Treasurer's report

1 Statement of accounts for 2012-13 and 2013-14

The attached statements of account provided by SOLACE HQ confirm that there has been little activity since the last meeting in October 2012. The expenditure item in 2013-14 relates to fees for two members of the branch to attend the SOLACE Summit in York, an offer that we could consider repeating this year.

The branch is invited to approve the statements of account.

2 Branch activity

There has been none since our last meeting in October 2012.

3 The future

Pressure of work continues to make it difficult for us to organise events. It will be useful as always to receive feedback on what level of activity the branch desires to see.

The likelihood is that events would be organised by SOLACE HQ with partners in the region (such as today's event) or coincide with other activity in the region e.g. if the Summit was to return to the West Midlands. On this occasion, we have arranged for Springboard participants in the region to help with administration on the day and also to provide a short summary of the event which can be made available for all SOLACE members via the website – in return for being able to attend for free.

The modest registration fee does not appear to have been a hindrance, and will help defray costs. At the time of writing, just over 50 people have registered for the seminar (including speakers) with about 25 from the West Midlands.

Ian Miller

Honorary Secretary, SOLACE West Midlands Branch

6 June 2014

Solace West Midlands
Statement of Account
31/03/2013

	£	£
<u>Profit & Loss</u>		
Income		
East/West Midland Conference	0.00	
Subvention 12/13	395.00	
Bank interest	<u>354.00</u>	
		749.00
Expenditure		
East/West Midland seminar	0.00	
Meeting Costs	0.00	
Honoraria payments	0.00	
		<u>0.00</u>
Net Profit/(Loss) before Tax		<u><u>749.00</u></u>
 <u>Reserves</u>		
Balance sheet reserve b/f 01/04/12		22750.17
Surplus for year		<u>749.00</u>
Balance sheet reserve c/f 31/03/13		<u><u>23499.17</u></u>

Solace West Midlands
Statement of Account
31/03/2014

	£	£
<u>Profit & Loss</u>		
Income		
East/West Midland Conference	0.00	
Subvention	380.00	
Bank interest	<u>229.00</u>	
		609.00
Expenditure		
East/West Midland seminar	0.00	
Meeting Costs	0.00	
Employee costs/other	970.00	
		<u>970.00</u>
Net Profit/(Loss) before Tax		<u><u>-361.00</u></u>
 <u>Reserves</u>		
Balance sheet reserve b/f 01/04/13		23499.47
Surplus for year		<u>-361.00</u>
Balance sheet reserve c/f 31/03/14		<u><u>23138.47</u></u>